

# Author's checklist

Confirm the checklist before submitting the manuscript. Checking on every point is needed to proceed.

## 1. Manuscript Form

- All manuscripts are typed in 12-point font size, double-spaced, and saved as an MS Word file.
- All pages are numbered consecutively starting from the abstract page.
- The order of the manuscript is a title page, abstract, main body, references, and table and legend of figures.
- Figures are inserted into the separated files in the order of citation.

## 2. Title Page

- The title page includes the article title, running title (no more than 50 characters), authors' full name(s) and affiliation, address for correspondence (including address and e-mail), ORCID (all authors), conflict of interest, funding statement, and footnotes, if any.
- The title page states that the manuscript has not been published previously and will not be submitted for publication elsewhere. It discloses conflicts of interest of all listed authors if any.

## 3. Abstract

- The abstract for an original article/review should be less than 300 words, and the abstract for a case report should be less than 250 words.
- The format of an original article is Background, Methods, Results, and Conclusion.
- A maximum of 6 keywords should be listed at the end of the abstract to be used as index terms. For the selection of keywords, refer to Medical Subject Headings (MeSH) in Index Medicus.

## 4. Main Body

- The order of the main text is Abstract with Keywords, Introduction, Methods, Results, Discussion, References, and Table and Figure legends.
- All pages are numbered consecutively starting from the abstract page.
- Change the author information (Name, Institute) to "OOO".

## 5. References

- The reference items are listed in the correct format and all references listed in the references section are cited in the text.
- Manuscript for original articles should be limited strictly up to 50 references. For reviews, case reports, and editorials and letters to the editor should be limited strictly to 100, 20, and 10 references).

## 6. Tables and Figures

- Tables are provided in English and an Arabic figure. It should be placed at the end of the manuscript.
- All figures are submitted as a separate file in TIFF, JPEG, GIF, or PPT formats higher than 300 dpi.
  
- All authors must read the manuscript and agree with the submission.